

Additional safeguards

- Tuition should take place in a suitable quiet venue, preferably in your own home but not a bedroom
- If tuition takes place in the tutor's home, you or another trusted adult (not the tutor's partner) should remain on the premises
- You should have access to the teaching area and intervening doors should be kept open

Encourage your child to talk to you about any concerns they may have about the tutor or the tuition.



If your child tells you of any abusive or inappropriate behaviour this should be reported to:

The Police: Cambridgeshire Police Non Emergency Calls:

0345 456 4564

Or Children's Social Care Services:

01733 864180

You should dismiss the tutor from your employ without delay.

PSCB Website:
www.pscb.org.uk

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Choosing a Home Tutor

Important Information for Parents and Carers



Introduction

This guidance is intended to assist parents in safely selecting an appropriately trained and verified professional, to work with their child at home. Please take every available precaution in safeguarding the welfare of your child.

You may consider employing a home tutor for a variety of reasons, for example:

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- to assist your child generally with school work
- to help them improve on potential examination grades
- to learn a musical instrument or other extra-curricular activity



You are responsible for choosing and funding a private tutor if you wish to supplement the provision that is being offered by your child's school.

Although Local Authorities do occasionally employ home tutors in specific circumstances, they do not keep lists of such people.

Identifying a tutor

Your child's school should be informed of your intention to seek private tuition; the school may know of a suitable tutor. All staff in local maintained schools will have undergone appropriate checks to ensure that there are no known reasons for restricting their work with children



Many tutors advertise in the local press or with local agencies. You are strongly advised to ensure that the tutor is properly qualified and that s/he will work safely with your child.

When you choose a tutor, you should act in the same way as any other employer. For example:

- Personally interview any potential tutor
- Ask to see qualifications and recent references
- Check on references and ask for explanations of any career gaps
- Ask to see the tutor's criminal record check to ensure they do not have any criminal record. Be aware that this check is only valid at the date it was issued and therefore only details any offences prior to the date it was issued
- A criminal record check is not a guarantee against previous concerns that did not lead to a caution or a conviction
- Observe the interaction between the child and the tutor to help inform your decision

If you have any doubt about the suitability of the tutor DO NOT proceed with the tuition.